



**Ministry of District  
Administration & Lands**  
Cayman Islands Government

Government Administration Building  
133 Elgin Avenue, Grand Cayman, PO Box 202 KY1-9000  
CAYMAN ISLANDS  
t. (345) 244 2417 f. (345) 949 9343  
[www.districtadmin.gov.ky](http://www.districtadmin.gov.ky) & [www.caymanlandinfo.ky](http://www.caymanlandinfo.ky)

## INTERNSHIP OPPORTUNITY

**Team:** Ministry of District Administration  
**Department/Unit:** Core Ministry - Finance  
**Closing date:** Friday, June 14, 2024, 11:59 PM

The Ministry of District Administration and Lands (MDAL) is seeking to provide an internship opportunity to a returning college student pursuing undergraduate studies in accounting or finance. The short-term internship is for a period of 1 to 2 months beginning on June 10<sup>th</sup> through to July 31<sup>st</sup>. The purpose of the internship is to provide practical on the job accounting experience as well as to support the execution of key functions at the Accounts Officer level within MDAL's Core Finance team in Grand Cayman.

This opportunity seeks to provide exposure in the areas of transaction processing, including: accounts receivables, accounts payables, purchase order; budget tracking; liaising with internal and external customers as well as other opportunities for professional development within the accounting and finance field.

The ideal candidate must have 5 GCSE passes or equivalent of grade C or above, including Mathematics and English with a High School Diploma and possess good numerical skills, verbal and written communication skills, keen attention to detail and the ability to update and perform basic calculations using Microsoft Excel spreadsheet.

Suitable candidates are being asked to email their resumes to [MDALHR@gov.ky](mailto:MDALHR@gov.ky) under the subject heading "2024 Summer Intern – MDAL Finance" along with a short statement of interest in the body of the email.